

SUPPLIER DIVERSITY FORECASTED NEEDS REPORT TEMPLATE

Instructions: Agencies are to complete the template on an annual basis and post the report to the agency's website.

In Scope:

- Purchases that will require a competitive solicitation
- Purchases that will be obtained through the sole source process
- Non-competitive procurements for single purchase in excess of \$20,000 (this does not apply to sole source contracts)
- Non-competitive procurements with a statement of work in excess of \$20,000

Out of Scope:

- Statewide Contracts (including two-tier contracts)
- Emergency Purchases
- Interagency Agreements (IAA)
- Current Contracts unless being rebid
- Contract Amendments

Agency Name	Division/Program	Procurement Description	Current Vendor Name, if applicable	Solicitation/Contract Number
395 - Eastern Washington State Historical Society	Museum Exhibitions	Sole Source Exempt	N/A	TBD
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