



Board of Trustees Meeting

November 2, 2022 3:00 pm

Gilkey Room and Microsoft Teams

Call-in information:

509-703-4414 Conference ID: 708 569 001#

Our mission is to engage our audiences in the appreciation of art, history, and culture of the Inland Northwest and beyond through collection stewardship, exhibitions, and programs that enrich and inspire.

Northwest Museum of Arts & Culture
BOARD OF TRUSTEES MEETING
Wednesday, November 2, 2022
Gilkey Room and Microsoft Teams

Time	Agenda Item	Responsible	Page
3:00 pm	Call to Order, Establish Quorum	Janet Durnford, Vice President	
3:02 pm	ACTION: Approve Minutes 10.5.22	Janet Durnford, Vice President	2-3
3:05 pm	President's Report <ul style="list-style-type: none"> • ACTION- Approve 2023 Board Meeting Schedule 	Janet Durnford, Vice President	
3:10 pm	Open Comment Period	Janet Durnford, Vice President	
3:15 pm	Director's Report <ul style="list-style-type: none"> • 2023 Legislative request • County grant • End of year MAC activities: Campbell House Holidays, Annual Appeal, Artist Studio Tour • Staffing update 	Wesley Jessup, Director	4-7
3:25 pm	Finance Committee Report <ul style="list-style-type: none"> • P&L • Variance Explanation • Cash Flow Projections (separate attachment) 	Lukus Collins, Board Treasurer	8 9
3:35 pm	Development Committee Report <ul style="list-style-type: none"> • Devo report 	Peter Sanburn, Chair	
3:45 pm	Governance Committee Report <ul style="list-style-type: none"> • 1st Read Policies: HR 301 Alcohol Policy 	Debra Schultz/Vicki Butler, Co-Chairs Brandon Stallings - AAG	10-13
3:55 pm	Exhibitions and Collections <ul style="list-style-type: none"> • Campbell House 125th Anniversary 	Kayla Tackett, Director of Exhibitions and Collections Freya Liggett, History Curator	
4:05 pm	Foundation Report <ul style="list-style-type: none"> • Foundation Board Designated and Endowment Funds 	Foundation Representatives, Greer Bacon Michael Flannery	
4:15 pm	If Needed May Adjourn to Executive Session	Janet Durnford, Vice President	
4:20 pm	End Executive Session Call Regular Meeting to Order; Take Action If Needed	Janet Durnford, Vice President	
4:25 pm	Adjourn	Janet Durnford, Vice President	

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	Board Roster and Terms		15

Northwest Museum of Arts and Culture

October 5, 2022 Board of Trustees Meeting Minutes

Trustees Present: Laurie Arnold, Vicki Butler, Lukus Collins, Christy deViveiros, Janet Durnford, Greg Hesler, Matthew Henshaw, Jeanie Louie, Peter Sanburn, Gayle Terry, Frank Velazquez

Staff Present: Melissa Allard, Betsy Godlewski, Wes Jessup, Francis Langston, Kate Rau, Katie Staib

Others Present: Melville Holmes, Catherine Morrow, Emily Yates, AAG, Crystal Conant

Call to order: With quorum present, Mr. Sanburn called the meeting to order at 3:02

Action: Approve minutes from September 7, 2022 meeting. Ms. deViveiros moved to approve, Mr. Collins seconded, and the motion was carried unanimously.

President's Report: Mr. Sanburn reminded the trustees of the VIP event this Friday for the opening of *American Impressionism: Treasures from the Daywood Collection*, *Gift of a Moment: Lila Shaw Girvin*, and *Dancing with Life: Mexican Masks*. All 41 of the Impressionist paintings have now been sponsored; big kudos to Ms. Godlewski's Development team. The Mexican Market day was a success and very well attended. Mr. Sanburn participated in the American Indian Cultural Council meeting last week and found it very informative.

Open Comment Period: Ms. Morrow stated that the Governance Committee should be a nomination committee and believes that the MAC Trustee board needed more diversity.

Director's Report: Mr. Jessup introduced Crystal Conant (Colville Tribe), who shared with the trustees the story of the museum's recently carved canoe. Since April of this year, representatives from several surrounding tribes came together on the museum campus to carve two traditional canoes from cedar logs, one of which will join the MAC's permanent collection. On Saturday, October 1, carvers, their families, museum staff and representatives from River Keepers gathered at Plese Flats to celebrate the launch of our canoe on the Spokane River. One of the carvers, Devon Peone (Spokane tribe) named the canoe *sínsce*, which means "Little Brother," because the canoe is fast and energetic like a little brother. The MAC's goal is to take *sínsce* out on the water once a year. Katie Staib asked the trustees to think about how they can be involved going forward, as the MAC intends to continue the carving program annually. Mr. Jessup was on KSPS this morning with Anne-Claire Mitchell, guest-curator for the Lila Girvin exhibition. We are honored to host Ms. Girvin's first retrospective exhibition. Friday's VIP event will bring together a wide range of supporters from the community: corporate and individual sponsors of the paintings in *American Impressionism*, Gonzaga University faculty and students (*Mexican Masks*), and many of Lila Girvin's friends, family, and patrons. Mr. Jessup reported that he recently met with a consultant to determine how best to grow our endowment, which is a topic that is called out in our strategic plan. There is a lot of strong interest for next spring's patron trip to New York City.

Finance Committee Report: Mr. Collins directed trustees to review the charts that Mr. Langston created, comparing admissions sales with previous years. We are currently tracking around 30% below 2019, which was the museum's best year for attendance. Mr. Sanburn pointed out that many museums and other arts organizations are struggling to get back up to pre-Covid numbers. Revenue earned in FY23 will be lower as the exhibitions do not feature widely recognizable names or themes.

Ms. Yates, AAG, stated that there were no significant changes to the policies up for 2nd read. Dr. Velazquez pointed out that the Paper Recycling policy should define "small jobs" as those "under shredder capacity."

Action: Approve 2nd Read Policies BP 142/ FAC 101 Paper Recycling Policy BP 145/ FAC 102 Mail Sorting Policy. Dr. Velazquez moved to approve as revised, Mr. Collins seconded, and the motion was carried unanimously.

American Indian Cultural Council Report: Ms. Louie reported that last week's AICC meeting had representatives from the Kalispel, Spokane, Coeur d'Alene and Colville tribes. They reviewed the museum's strategic plan, discussed upcoming exhibitions, the land acknowledgement statement, and enjoyed the canoe presentation. The AICC also discussed the Stillaguamish Tribe's request regarding the Ellen Ross collection; no decision was made. The meeting also included a presentation by Dana Whitelaw, director of the High Desert Museum in Bend, Oregon.

Exhibition Committee: Mr. Jessup reported that we are still in negotiations regarding the Minecraft exhibition contract. We may need an executive committee meeting to review and agree upon the contract if it happens before the November Board of Trustees meeting.

With no further business, Mr. Sanburn adjourned the meeting at 3:49pm.



OPERATING BUDGET REQUEST

FY 2023-2025

EASTERN WASHINGTON STATE
HISTORICAL SOCIETY (AGENCY 395)

FY2023-25 OPERATING BUDGET DECISION PACKAGE BY PRIORITY

Operating Budget Decision Package by Priority	EWSHS Request	Governor Budget	Legislature Budget	Final Budget	
Collections Management Software Replacement (one-time funding)	\$91,904				Replace 2008 end-of life legacy software required to manage and preserve access to collection objects. Funding covers gap between project cost and federal IMLS Grant of \$249,589. Software aligns with AAM industry standards in time for 2025 reaccreditation, expands access to collections for local and global communities, and complies with RCW 43.105.375 and OCIO Policy 184.
Director of Support Services (ongoing)	\$205,200				Hire Director of Support Services to oversee facilities, grounds, security, and visitor services staff. Execute 10-year master maintenance plan that preserves and maintains the four buildings, parking structure and grounds on the historic 4.5-acre campus. Oversees contractors and coordinates with DES Project Manager to implement capital projects.
IT Position to replace contract IT services (ongoing)	\$102,776				Hire FT IT staff person to replace current IT contractor firm, which is not able to meet agency needs. IT staffer responsible for modernizing aging agency network, WIFI infrastructure, and provide support for technology needs for exhibitions and programs. Position will support two strategic initiatives—streamline operations, improve visitor experience, and comply with OCIO Policies 310 and 141.10. This request funds the gap of the amount that exceeds what is currently paid to contractor.
Master Maintenance Plan (one-time funding)	\$50,000				Hire consultant to assess the condition of agency facilities and campus and formulate a 10-Year Master Maintenance Plan to use as a comprehensive planning tool that will inform biennial funding requests.
IT Compliance with OCIO Policies 310 and 141.10 (ongoing)	\$101,000				Comply with OCIO Policies 310 and 141.10, which mandates that the agency moves to the State's Microsoft 365 Enterprise Shared Tenant, register our e-mail domain on the state's shared Azure Active Directory, and conduct State mandated Cybersecurity Audit every three years.
Land Acknowledgement: Design Phase (one-time funding)	\$42,000				Design phase of a land acknowledgement project to allow the SP'Q'N'I (Spokane Tribe of Indians) to share its story through the development and installation of a permanent installation on the museum's campus.
American Indian Canoe Carving Program (one-time funding)	\$65,000				Extend the canoe carving program the museum is currently engaged in with the Upper Columbia United Tribes (UCUT) to provide educational opportunities for tribal youth, community, and tribal engagement on the museum campus, collaboration and exchange of knowledge among tribal members.
TOTAL OPERATING REQUEST	\$657,880				





CAPITAL BUDGET REQUEST
FY 2021-23

EASTERN WASHINGTON STATE
HISTORICAL SOCIETY (AGENCY 395)

FY2023-25 CAPITAL BUDGET DECISION PACKAGE BY PRIORITY

Capital Budget Decision Package by Priority	EWSHS Request	Governor Budget	Legislature Budget	Final Budget	
Security Doors and Locks Replacement	\$210,000				Replace 21-year old failing exterior security doors and badge access system. Damaged components of overhead awnings will also be replaced, along with the addition of lighting and security cameras.
Re-roof Admissions Building	\$790,000				Replace roofing membrane on the flat portion of the roof on the Museum Building, repair gutters and install a snow/ice break on the curved portion of the metal roof to prevent dangerous falling ice sheets.
Sprinkler System Replacement	\$404,000				Replace 21-year-old landscaping sprinkler system with commercial-grade system for efficiency and water preservation.
Create three new Office spaces	\$198,500				Create three new enclosed offices in the administration area of Cheney Cowles Building to provide private offices for Human Resource staff members and Development officers to conduct confidential discussions and phone calls.
Café Remodel	\$124,000				Remodel café area, expand seating, and install built-in equipment and refrigerated display case to expand capacity.
Repoint Carriage House Brick	\$230,000				Repoint/replace brick on the historic Carriage House (carriage garage and servants' quarters for the historic Campbell House). Project is included in the 20-year Master Maintenance Plan for Campbell House and Carriage House.
CBPS Energy Project	\$724,000				Conduct an energy reduction project to meet standards required by the 2019 Clean Building Act. Includes replacing pumps, Variable Frequency Drives (VFDs) and air handler improvements, implementing submetering in support of the Clean Buildings Act, completing campus-wide retro-commissioning and TAB (Testing and Balancing).
TOTAL OPERATING REQUEST	\$2,680,500				



Eastern Washington State Historical Society

Income Statement
For the month ending 9/30/2022

Appropriated Funds Summary						
Revenue	Current Mo. Actual	Current Mo. Planned	Variance	Fiscal YTD Actual	Fiscal YTD Planned	Variance
Total Revenue	0	0	0	0	0	0
Operating Expenses	Current Mo. Actual	Current Mo. Planned	Variance	Fiscal YTD Actual	Fiscal YTD Planned	Variance
Salary/Wages/Benefits:	222,714	219,722	(2,992)	669,416	647,888	(21,528)
Utilities & Communications:	23,836	21,865	(1,971)	65,769	60,535	(5,234)
Insurance	177	270	93	121,576	122,539	963
Purchased Services	93,403	83,706	(9,697)	247,610	249,829	2,219
Travel	8,540	1,400	(7,140)	12,174	3,360	(8,814)
JA, JB, JC Equipment	4,466	2,150	(2,316)	5,761	19,050	13,289
Total Operating Expenses	353,136	329,113	(24,023)	1,122,306	1,103,201	(19,105)
Net Income	Current Mo. Actual	Current Mo. Planned	Variance	Fiscal YTD Actual	Fiscal YTD Planned	Variance
TOTAL Net Income, Appropriations	(353,136)	(329,113)	(24,023)	(1,122,306)	(1,103,201)	(19,105)

Full Year Budget*
0
2,668,127
237,110
125,699
1,062,434
20,330
65,400
4,179,100
Full Year Budget
(4,179,100)

Local Fund Summary						
Revenue	Current Mo. Actual	Current Mo. Planned	Variance	Fiscal YTD Actual	Fiscal YTD Planned	Variance
04/20/000020 Admissions	40,543	77,545	(37,002)	178,883	293,926	(115,043)
04/20/000021 Fundraising Events	285	0	285	7,035	0	7,035
Other Revenues	40,086	41,915	(1,829)	126,843	160,869	(34,026)
Contributions & Grants Received in the Museum	79,040	207,812	(128,772)	230,471	266,812	(36,341)
Total Revenue	159,954	327,272	(167,318)	543,232	721,607	(178,375)
Operating Expenses	Current Mo. Actual	Current Mo. Planned	Variance	Fiscal YTD Actual	Fiscal YTD Planned	Variance
Salary/Wages/Benefits:	38,612	66,424	27,812	120,518	177,111	56,593
Communications & Utilities	86	2,600	2,514	3,864	9,350	5,486
Purchased Goods and Services	204,356	180,880	(23,476)	479,897	474,559	(5,338)
Travel	(77,598)	25,020	102,618	5,449	37,554	32,105
Equipment & Furnishings (JA/JB/JC/JM)	4,110	0	(4,110)	17,919	500	(17,419)
Total Expenses	169,566	274,924	105,358	627,647	699,074	71,427
Net Income	Current Mo. Actual	Current Mo. Planned	Variance	Fiscal YTD Actual	Fiscal YTD Planned	Variance
TOTAL Net Income, Local Funds	(9,612)	52,348	(61,960)	(84,415)	22,533	(106,948)

Full Year Budget
502,694
3,000
528,335
1,501,652
2,535,681
Full Year Budget
2,522,905
Full Year Budget
12,776

* As adjusted by supplemental budget

For the Board's Information:	Current Mo. Actual (New)	Current Mo. Planned	Variance	Balance Available
Contributions & Grants Restricted Acct	51,024	25,000	26,024	1,176,398
Endowment Distributions - Foundation - Restricted*	0	0	0	93,358
Endowment Distributions - Foundation - Unrestricted*	0	0	0	279,488

* These funds have not yet been recognized by the Museum, and thus do not show up on financial reports generated by the State financial system.

Explanation of Significant P&L Variances **For the Month Ending 9/30/2022**

Appropriated Fund Section

Salaries/Wages/Benefits, FYTD Variance \$-21,528: Extra personnel expenses of install and de-install in the galleries.

Equipment; FYTD Variance \$13,289: Due to supply chain issues and also delays caused by deinstall work in the galleries, some planned purchases have not yet occurred.

Local Fund Section

Admissions, FYTD Variance \$-115,043:

While our first quarter attendance was lower than expected, it remains consistent with other museums in the Northwest, between 70%-75% of budget.

Other Revenues, FYTD Variance \$-34,026: Merchandise sales lagged due to less merchandise being available than expected for DreamWorks. Smaller than expected attendance is also having a negative effect on sales. We closed the café in early August due to inability to keep it staffed, resulting in a negative variance for café sales.

Contributions and Grants, FYTD Variance \$-36,341: Timing variance on when grants and contributions are received.

Salaries/Wages/Benefits, FYTD Variance \$56,593: Timing difference: we had planned on hiring several employees, and those hires haven't happened yet.

Purchased Goods & Services; FYTD Variance \$18,138: Timing differences including: Professional Services variance \$69,605, supplies variance \$29,634, Exhibition/equipment rental expense variance &-127,008, other goods and services (mostly marketing) expenses variance \$38,130.

Travel Expenses; FYTD Variance \$32,105: This variance is primarily the result of recoding the New Mexico trip travel that was reported in the August financials.

Equipment; FYTD Variance \$-17,419: The Archives bought new computers, and Exhibitions bought audiovisual equipment and computers ahead of schedule.

Alcohol And Drug-Free Workplace Page HR-301-1

Policy Number: HR-301
Effective Date: January 5, 2022
Application: Applies to all employees, contractors, subcontractors, volunteers and service providers of the Eastern Washington State Historical Society (EWSHS).
History: This policy updates and rennumbers former BP #112 dated June 1, 2016. BP #112 replaced HR Policy 102.

**Article I
PURPOSE**

1.1 EWSHS is committed to maintaining a work environment free of alcohol and drug abuse.¹

**Article II
POLICY STATEMENT**

2.1 It is the policy of the EWSHS to maintain a work environment free of alcohol and drug abuse by implementing the requirements of the Federal Omnibus Drug Bill of 1988 set forth in Drug-Free Workplace Requirements for Federal Grant Recipients and the Uniform Controlled Substances Act (RCW 69.50).

**Article III
DEFINITIONS**

3.1 Controlled Substances: Refers to those substances designated as schedule I through V under the Controlled Substances Act (21 U.S.C. § 812 and 21 C.F.R. §§ 1308.11-.15). Marijuana is still an illegal controlled substance under federal law.

3.2 Employee: For purposes of the Drug-Free Workplace Requirements for Federal Grant Recipients, an employee means “the employee of a contractor or grantee directly engaged in the performance of work pursuant to the contract or grant described in 41 U.S.C. § 8103” (Drug-free workplace requirements for federal grant recipients).

3.3 Under the Influence: Exhibiting impaired behavior which may limit a person’s ability to perform his or her expected tasks or which poses a threat to the safety or well-being of the person or others.

Article IV

¹ HR-301 only applies to employees, contractors, subcontractors, volunteers and service providers of the EWSHS. Visitors to the EWSHS are not subject to HR-301. Employees may serve and sell alcohol to visitors of the EWSHS pursuant to the WA Liquor and Cannabis Board’s rules and regulations.

Moved down [1]: A healthy and motivated workforce is the agency's greatest asset. A healthy and motivated workforce is the agency's greatest asset. Accomplishment of our mission is enhanced by safe and healthy employees. Creating and maintaining an alcohol and drug-free working environment results in greater productivity and employee well-being and provides a strong value statement about healthy living for our employees and the community. Use of alcohol and mind-altering drugs affects employee job performance by creating dangerous working conditions and by undermining client and community confidence in this

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PROCEDURE

4.1 Standards of Conduct – EWSHS prohibits [the use of alcohol, controlled substances, and drug paraphernalia by employees, volunteers, and contractors](#) while on EWSHS property, while conducting EWSHS business, and while participating in any EWSHS sponsored activities at any and all locations.

Deleted: employees in engaging with the unlawful manufacture, delivery, possession, or use of alcohol, controlled substances, and drug paraphernalia

4.1.1 Alcohol [use is prohibited in the workplace for employees, contractors, subcontractors, and volunteers under WAC 296-800-11025 with the following exceptions for on-site museum-sanctioned events:](#)

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4.1.1.1 Employees, contractors, subcontractors, and volunteers responsible for an event or who are working at the event are prohibited from being under the influence of alcohol.¶

4.1.1.2 Employees, contractors, subcontractors, and volunteers not responsible for sponsoring an event, but representing the EWSHS at official functions, are prohibited from being under the influence of alcohol.¶

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[4.1.1.1.1 The event takes place after work hours.](#)

[4.1.1.1.2 Employees are not required or ordered by their employer to attend the event.](#)

[4.1.1.1.3 Employees are not compensated for any of their time while attending the event, except when the event is part of the curriculum.](#)

4.1.2 Controlled Substances

4.1.2.1 It is prohibited, while on any EWSHS property, while conducting EWSHS business, or during any EWSHS-sponsored activity, for any person to use, possess, distribute, manufacture, sell, or to be under the influence of, a controlled substance. This prohibition includes marijuana. Exceptions to this prohibition may be permitted for controlled substances that are legally prescribed medications, subject to the provisions of section 4.1.3.

4.1.3 Prescription & Over-the-Counter Drugs

4.1.3.1 The use of prescription and over-the-counter (OTC) drugs is permitted when taken as prescribed or, for OTC drugs, as directed by package instructions, so long as the medications do not adversely affect the ability, performance, or safety of the consumer or others. The use of prescription and OTC drugs in excess of the prescribed amount or [use not as](#) directed by package instructions, is a violation of this policy.

4.1.3.2 If an employee's use of medication could adversely affect their ability, performance, or workplace safety, the employee must follow appropriate personnel procedures [as detailed below](#).

[4.1.4.1](#) The employee need only disclose that [they are](#) taking medication. The medical reason or drug name need not be disclosed to the supervisor. In cases where the employee will be working while using medication(s) that could adversely affect their ability, performance, or workplace safety, the employee may be required to disclose the name of the medication(s) to human resources so that appropriate response measures can be taken.

4.2 Employee Responsibility

4.2.1 Employees are responsible for resolving their own alcohol or drug abuse problems. EWSHS will make reasonable efforts to assist persons who self-report an alcohol or drug abuse problem.

4.2.2 The Washington State Employee Assistance Program (EAP) is a free service to employees of the State of Washington and their immediate families. The [EWSHS EAP](#) provides assessments and referrals for assistance or treatment and related case follow-up within the bounds of confidentiality. The EAP can be reached toll free at (877) 313-4455.

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4.2.3 Self-referrals to the Employee Assistance Program (EAP) are encouraged before job problems become evident, and supervisors and co-workers may recommend the EAP to an employee whose performance is slipping.

4.2.4 Employees who have performance or attendance problems resulting from alcohol or drug abuse or intentional misuse may be subject to disciplinary action, up to and including termination/expulsion.

Deleted: will be offered the EAP program. If the employee refuses or fails to comply with EAP, the employee will

4.2.5 Actions under this policy shall be taken in accordance with applicable personnel rules, state laws and regulations, and EWSHS policies and shall conform to the provisions of the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990.

4.2.6 As a recipient of federal financial awards in the form of grants and/or cooperative agreements, EWSHS must comply with the Drug-Free Workplace Act which requires employees convicted of a criminal alcohol or drug offense that occurred on EWSHS-owned or controlled property or while conducting EWSHS business must report the conviction to his or her supervisor in writing within five (5) days of the conviction.

4.3 Supervisor Responsibility

4.3.1 New employees, contractors, subcontractors, volunteers, and service providers shall receive a copy of this policy and procedure.

4.3.2 Supervisors are responsible for enforcing this policy with respect to the employees they supervise. Documented evidence of illegal drug activity will be given to law enforcement agencies.

4.3.4 Where job performance is impaired, the employee will be encouraged to seek assessment and assistance as an alternative to formal disciplinary action. A clear choice should be presented to the employee: either seek assessment, assistance or treatment or be subject to formal disciplinary action up to and including dismissal. When an employee is required to participate in a professionally prescribed course of treatment as recommended by EAP, the employee will be responsible for providing verification of ongoing participation.

4.3.5 As a recipient of federal financial awards in the form of grants and/or cooperative agreements, EWSHS must comply with the Drug-Free Workplace Act. Supervisors who are aware of any drug crime convictions of individuals who work on a sponsored project, for violations that

occurred in the workplace, must report that information to the executive director of EWSHS within three business days so that it can be determined whether the crime occurred during work on any federally funded award activity.

4.3.6 If an employee, contractor, subcontractor, volunteer, or service provider, who is directly engaged in the performance of work under a federally funded award (as described in 34 C.F.R. part 84), is convicted of a drug violation in the workplace, EWSHS shall:

4.3.6.1 Notify, in writing, within ten calendar days after learning of the conviction, every federal agency on whose award the convicted employee was working; and

4.3.6.2 Within 30 calendar days of learning about the conviction, either:

4.3.6.2.1 Take appropriate personnel action against the employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973 (29 U.S.C. § 794); or

4.3.6.2.2 Require the employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for these purposes by a federal, state or local health, law enforcement, or other appropriate agency.

4.4 Confidentiality

4.4.1 Complaints and investigations regarding violations of this policy will be maintained in a confidential manner to the extent permitted by law.

4.4.2 No official records of the diagnosis or treatment of chemical dependency or abuse shall be kept by any state employer except as required by federal or state law. No employee shall have his or her job security or promotional opportunities jeopardized as a consequence of seeking such treatment.

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Federal Omnibus Drug Bill of 1988 set forth in Drug-Free Workplace Requirements for Federal Grant Recipients 41 U.S.C. § 701 et.seq., as amended	The Uniform Controlled Substances Act Chapter 69.50 RCW
Controlled Substances Act 21 U.S.C. § 801 et.seq. and 21 C.F.R. §1300 et.seq.	Rehabilitation Act of 1973, as amended
Americans with Disabilities Act of 1990, as amended	WAC 296-800-11025

Board of Trustees Meeting Schedule 2022

- **Board of Trustees Meetings**
 - Wednesday, January 5, 2022 3-5 pm
 - Wednesday, February 2, 2022 3-5 pm
 - Wednesday, March 2, 2022 3-5 pm
 - Wednesday, April 6, 2022 3-5 pm
 - Wednesday, May 4, 2022 3-5 pm
 - Wednesday, June 1, 2022 3-5 pm
 - Wednesday, July 13, 2022* 3-5 pm
(* moved due to Fourth of July holiday)
 - August – NO MEETING
 - Wednesday, September 7, 2022 3-5 pm
 - Wednesday, October 5, 2022 3-5 pm
 - Wednesday, November 2, 2022 3-5 pm
 - December – NO MEETING



2020-2023 Eastern Washington State Historical Society Board of Trustees

Name	Date Elected	Position	Affiliation/Notes
<u>TERM EXPIRING JUNE 30, 2023</u>			
1 Butler, Victoria (2nd)	03/01/2017		Writer and Editor
2 Collins, Lukus (1 st)	03/04/2020	Treasurer	Treasurer & Balance Sheet Strategist, STCU
3 Hesler, Greg (1 st)	05/06/2020		Vice President, General Counsel and Chief Compliance Officer for Avista Corporation
4 Arnold, Laurie (1 st)	05/06/2020	Secretary	Director, Native American Studies, Associate Professor of History, Gonzaga University
5 Christy deViveiros (1 st)	07/01/2020		Campbell House Committee Chair
<u>TERM EXPIRING JUNE 30, 2024</u>			
6 Sanburn, Peter (2nd)	06/01/2016	President	Retired Business Executive
7 Durnford, Janet (2nd)	07/18/2018	Vice President	Senior Strategist, Oracle
8 Henshaw, Matthew (2nd)	06/20/2018		Director of Curriculum and Instruction, Spokane Public Schools
9 Louie, Jeanie (1 st)	09/01/2021		American Indian Cultural Council
10 Schultz, Debra (2nd)	02/01/2017		Retired Business person/Retired educator
11 Velázquez, Frank (2nd)	09/26/2018		Spokane Regional Health Director
<u>TERM EXPIRING JUNE 30, 2025</u>			
12 Gayle Terry (1 st)	03/04/2022		Broker/Realtor, Windermere Manito
13 Michael Dunn (1 st)	06/01/2022		Retired Educator
<u>Ex-Officio / Staff</u>			
Flannery, Michael			President, MAC Foundation Board of Trustees
Allard, Melissa			Executive Assistant, HR & IT Liaison
Godlewski, Betsy			Director of Development
Jessup, Wesley			Executive Director, EWSHS
Langston, Francis			Chief Financial Officer
Staib, Katie			Director of Education
Summers, Carol			Director of Marketing
Tackett, Kayla			Director of Exhibitions and Collections