

Northwest Museum of Arts & Culture
BOARD OF TRUSTEES MEETING
Wednesday, January 4, 2023
Via Microsoft Teams

Time	Agenda Item	Responsible	Page
3:00 pm	Call to Order, Establish Quorum	Peter Sanburn, President	
3:02 pm	ACTION: Approve 11/2/22 Minutes	Peter Sanburn, President	
3:05 pm	President's Report	Peter Sanburn, President	
3:10 pm	Director's Report <ul style="list-style-type: none"> • Refresher on Open Government Training (required for board) - Sections: General Principles, Public Records Act, Open Public Meetings and Supplemental Public Records Act https://www.atg.wa.gov/open-government-training Melissa will email instructions after meeting. 	Wesley Jessup, Director	
3:25 pm	Open Comment Period	Peter Sanburn, President	
3:30 pm	Finance Committee Report <ul style="list-style-type: none"> • November 2022 P&L • Variance Explanation • Cash Flow Projections (separate attachment) 	Lukus Collins, Board Treasurer	
3:45 pm	Development Committee Report <ul style="list-style-type: none"> • Development Update 	Peter Sanburn, Chair	
3:50 pm	Governance Committee Report <ul style="list-style-type: none"> • Review & Approve Policies 2nd Read: HR 301 Alcohol and Drug-Free Workplace Policy • Conflict of Interest & Board Commitment Forms for Board Members Policy For reference: GOV 102 Conflict of Interest	Debra Schultz/Vicki Butler, Co-Chairs	
4:00 pm	Exhibitions and Collections	Kayla Tackett, Director of Exhibitions and Collections	
4:10 pm	If Needed May Adjourn to Executive Session	Peter Sanburn, President	
4:25 pm	End Executive Session Call Regular Meeting to Order; Take Action If Needed	Peter Sanburn, President	
4:30 pm	Adjourn	Peter Sanburn, President	

	Meeting Schedule		
	Board Roster and Terms		